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Minutes of Regular Meeting
of the
Board of Trustees
of
The Winnipeg School Division

**APPROVED BY THE
BOARD ON
NOVEMBER 3, 2014**

Board Room, Administration Building,
Winnipeg, October 6, 2014.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:00 p.m.

The Chair of the Board called the meeting to order.

Present: Trustees S. Hrynyk (Chair), M. Wasyliv, C. Collins, K. Barr,
D. Bautista, R. Hildahl, M. Babinsky, J. Sneesby, A. Ramos

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes,
R. Chartrand, F. Mota, R. Carter, E. Barnaby, G. Heath,
B. Lapointe

APPROVAL OF THE AGENDA

Ramos-Wasyliv That the Agenda for the regular meeting of the School Board to be held this evening, October 6, 2014, be approved. – Carried.

Hildahl-Collins That an In Closed Camera item be added to the agenda under Business Matters as defined in Rule 42.7 – Carried.

Collins-Bautista That an In Camera item be added to the agenda under Business Matters as defined in Rule 42.7 – Carried.

READING AND CONFIRMING OF MINUTES

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Hildahl-Collins Regular Meeting – September 22, 2014

PRESENTATION AND CONSIDERATION OF REPORTS

The following report was considered:

Superintendent's Report No.12-2014	Dated October 6, 2014
Policy/Program Committee Report No. 5-2014	Dated September 22, 2014
Pension Committee Report No. 5-2014	Dated September 25, 2014

Superintendent's Report No.12-2014

Bautista-Babinsky	That Clause No. 1 (Recognition for Special Accomplishment) be approved. – Carried.
Bautista-Babinsky	That Clause No. 2 (Recognition for Special Accomplishment) be approved. – Carried.
Collins-Barr	That Clause No. 3 (Laura Secord School – Gym Addition and Ancillary Space Consultant Appointment) be approved. – Carried
Hildahl-Wasyliw	That Clause No. 4 (Kelvin High School – Gymnasium and Ancillary Space Addition Consultant Appointment) be approved. – Carried.

Policy/Program Committee Report No. 5-2014

Hildahl-Barr	That Clause No. 1a (Code of Conduct) be approved. In Amendment:
Babinsky-Hildahl	That the Code of Conduct be revised as follows “For safety reasons children must leave the school grounds promptly upon dismissal”. Be removed from the Code of Conduct.
Babinsky-Ramos	That a recorded vote be taken. – Carried
	The motion was voted on and declared – defeated, the vote being recorded as follows:
Ayes: Trustees, Ramos, Babinsky, Sneesby, Wasyliw	- 4
Nays: Trustees, Barr, Bautista, Collins, Hrynyk, Hildahl	- 5

Hildahl-Barr	That Clause No. 1a (Code of Conduct) be approved - Carried.
Hildahl-Collins	That Clause No. 1b (Appropriate Use of Communication Devices and On-Line Information Resources (Policy JFCBA)- be approved.- Carried

Pension Committee Report No. 5-2014

Collins-Barr	That Clause No. 1a (Pension Fund Actuarial Valuation Report as at December 31, 2013) be approved. -Carried
Collins-Ramos	That Clause No. 1b (Pension Plan Sustainability Working Group) be approved.- Carried

ENQUIRIES AND ANNOUNCEMENTS

303 - French Math Resources

Trustee Wasyliw informed trustees that a parent from École LaVérendrye expressed concern that French math resources are not available for students enrolled in French Milieu and French Immersion Programs. Trustee Wasyliw would like the administration to provide an update at a future meeting on whether there is a French equivalent to Dreambox or other math resource available in French.

304 - Farewell Announcement

Trustee Barr informed trustees that it has been an honour to serve the public for the past sixteen years. Public education is an integral part of our society, and a strong school board is needed to make the difficult decisions to ensure that integral programs and services exist to serve our students. Trustee Barr wished to recognize the hard work and dedication of the staff, in particular thank the Chief Superintendent, Pauline Clarke and Secretary-Treasurer, René Appelmans for their hard work and leadership and to extend gratitude to the Board Administrative Assistant Brenda Lapointe for being an excellent support and for providing direction and assistance. As well, Trustee Barr would like to recognize the hard work of the Board staff. Trustee Barr indicated that she has always supported budgets that sustain programs and services and to employ quality staff to deliver not only the regular K-12 education curriculum. The Board of Trustees continued commitment to support through tax payer dollars the local needs, including: alternative classroom environments, special needs programming beyond the formula, nutrition programs and nursery programs which she continues to support. She also supported the full-day kindergarten pilot project. Trustee Barr also directed the human rights campaign to address homophobia in the Division which resulted in mandatory staff training workshops (that continue today for all new school staff) and a new budget for LGBT themed library resources. The struggle was difficult but the results were positive, and made the School Division a leader in important human rights issues. Most recently, the Province required all school divisions to be in compliance with Bill 18 on Safe Schools – supporting Gay Straight Alliances and strengthening anti-bullying laws. Trustee Barr also supported: Development of Aboriginal Curriculum Units, Wolseley School Renovation project, the Student Advisory Committee, Gordon Bell Field of Dreams and New Ward Boundaries. Trustee Barr has served as the Board Chair, Vice-Chair, chaired committees, served on most committees, except for South and North District Advisory Committees.

305 - New Trustee Orientation

Trustee Barr informed trustees that she is hoping that her fellow trustees will continue to work hard to support the programs and services that are so important to the continued success of the Winnipeg School Division. She encouraged meaningful dialogue with colleagues to achieve goals. In response to an enquiry, the Chief Superintendent informed trustees that the administration will have an orientation meeting with the newly elected Board at the end of October.

306 - Gratitude to Winnipeg School Division

Trustee Sneesby informed trustees that she would like to express gratitude to the Board members and administration for the hard work and dedication. Trustee Sneesby is extremely grateful for the positive change that have occurred in the Division during her time in public office which include prohibiting smoking in schools, and supporting the programs and services offered in schools.

307 – Announcement

Trustee Ramos informed trustees that he would like to thank the administration as well as his fellow trustees and wish them all the best in their future endeavors. Trustee Ramos stated that the Winnipeg School Division is a leader in many facets of education and employees are leaders in excellence. It has been a joy to witness the constant evolution and improvement taking place in the education of our children thanks to the highly professional staff of the Winnipeg School Division.

308 - Thank you to Trustees

Trustee Babinsky informed trustees that he would like to thank the Board and also wishes to thank those who served the Board of Trustees and that it has been a privilege.

309 - Best Wishes

Trustee Hrynyk wished to thank the administration on behalf of the Board of Trustees for all the hard work that is not always acknowledged or recognized. Trustee Hrynyk expressed gratitude to the administration and staff of the Division. Trustee Hrynyk informed trustees that she was pleased to have had the opportunity to see and be a part of student successes which is most apparent when attending school farewells and graduation ceremonies. She wishes to extend best wishes to students, families and communities for continued success in all future endeavours.

NEW BUSINESS310 - Condolences

That the Board's sympathy be recorded, with regret, in the bereavement of the following:

On August 23, 2014, Helen (Dorothy) Johnson, Retired Clerk, a member of our staff for 18 years;

On September 9, 2014, Linda Nash, Educational Assistant, a member of our staff for 16 years;

and that this motion be adopted by a silent standing vote."

311 - Electronic Vaporizer Devices

Motion, notice of which was given by Trustee Ramos on September 8, 2014:

Ramos-Wasyliw

"That the use of Electronic Vaporizer Devices is not permitted in schools in the Winnipeg School Division."

In Amendment:

That the motion be revised to include the words "on school property"

Ramos-Wasyliw

That the motion be revised as follows: "That the use of Electronic Vaporizer Devices is not permitted in schools or on school property in the Winnipeg School Division."

- Babinsky-Ramos That a recorded vote be taken. – Carried
- The motion was voted on and declared – carried, the vote being recorded as follows:
- Ayes: Trustees, Ramos, Babinsky, Sneesby, Wasyliw, Bautista - 5
 Nays: Trustees, Barr, Collins, Hrynyk, Hildahl - 4
- Babinsky-Ramos That this matter be referred to Policy/Program Committee
- Babinsky-Ramos That a recorded vote be taken. – Carried
- The motion was voted on and declared – defeated, the vote being recorded as follows:
- Ayes: Trustees, Hrynyk, Collins, Barr, Hildahl - 4
 Nays: Trustees, Sneesby, Wasyliw, Bautista, Babinsky, Ramos - 5
- Ramos-Wasyliw “That the use of Electronic Vaporizer Devices is not permitted in schools or on school property in the Winnipeg School Division”
 - Carried
- Babinsky-Ramos That a recorded vote be taken. – Carried
- The motion was voted on and declared – carried unanimously, the vote being recorded as follows:
- Ayes: Trustees, Hrynyk, Collins, Barr, Hildahl, Sneesby, Wasyliw, Bautista, Babinsky, Ramos - 9

312 – Transportation

The Chair ruled discussion on this matter out of order due to the grievance process and procedures.

Trustee Babinsky challenged the ruling of the chair in accordance with Procedural By-Law No. 1203.

The chair called for the question! Shall the ruling of the Chair be sustained – Carried.

(Trustee Babinsky requested that his objection be included in the minutes)

AGENDA INFORMATION ITEMS

- Barr-Babinsky That Information Correspondence No. IC57-14- IC58-14 be received as information - Carried.
- Sneesby-Bautista That Superintendent’s Information Report No. 11-2014 be received as information. – Carried.

BUSINESS MATTERS AS DEFINED IN RULE 42.7Committee of the Whole

Wasyliw-Barr That the Board recess in Committee of the Whole in camera at this time. – Carried.

The Board then recessed into the Committee of the Whole in camera at 8:35 p.m. with Trustee Wasyliw in the Chair.

Upon the Board resuming in public session at 9:15 p.m. Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee.

313 - Leave of Absence – Without Salary

Wasyliw-Babinsky That the leaves of absence without salary as outlined in the confidential report dated October 6, 2014 be granted. - Carried.

314 - International Union of Bricklayers and Allied Craftworkers
Local Union No.1 Manitoba

Wasyliw-Barr That the agreement with the International Union of Bricklayers and Allied Craftworkers Local Union No.1 Manitoba for the period, July 2, 2013 to April 30, 2016 be ratified.- Carried

315 - Administrative Appointment
Principal – Grosvenor School

Wasyliw-Hildahl That effective October 7, 2014, Andrea Powell be appointed to the position of Principal at Grosvenor School. - Carried

316 -Administrative Appointment
Supervising Vice- Principal (B) – École Stanley Knowles School

Wasyliw-Barr That effective October 7, 2014, Evelyn Siddall be appointed to the position of Supervising Vice-Principal (B) at École Stanley Knowles School.- Carried

317 - Administrative Appointment
Teaching Vice- Principal – Andrew Mynarski Vc School

Wasyliw-Collins That effective October 7, 2014, Kathy Ateah be appointed to the position of Teaching Vice-Principal at Andrew Mynarski VC School.- Carried

318 - Administrative Appointment
Supervising Vice-Principal (B) – Interdivisional Student Services

Wasyliw-Collins That effective October 20, 2014, Nancy MacTavish be appointed to the position of Supervising Vice-Principal (B) at Interdivisional Student Services.- Carried

Trustee Wasyliw, the Chair of the Committee of the Whole reported that there was a discussion regarding a language program and Manitoba School Boards Association.

Committee of the Whole

Ramos-Babinsky That the Board recess into Committee of the Whole in closed camera at this time. – Carried.

The Board then recessed into the Committee of the Whole in closed camera at 9:20 p.m. with only trustees in attendance.

Upon the Board Resuming in Public Session at 9:25 p.m., Trustee Wasyliw, the Chair of the Committee of the Whole reported that there was a discussion regarding a personnel matter.

The meeting adjourned at 9:27 p.m.

Chair

Secretary-Treasurer

SUPERINTENDENT'S REPORT NO. 12 - 2014

To the Chair and Members
Winnipeg School Board

October 6, 2014

1. **Recognition for Special Accomplishments**

Fifteen students from Sisler High School have been invited and entered into two Robotics Competitions in Fargo, North Dakota on October 25 and from October 30 to November 1, 2014. The *Best Robotics, (Boosting Engineering, Science, and Technology)* is a national 6-week robotics competition in the United States held each fall, designed to help interested middle school and high school students in possible engineering careers.

Sisler High School is the only Canadian team to compete in BEST Robotics. There are 20 teams competing at the local event at North Dakota State University (NDSU) with the top 6 teams invited to compete at the regional competition to be held at NDSU in December. Sisler High School will be competing for both divisions: Robotics and the BEST award.

The cost of travel, accommodations and meals for fifteen students and four teachers to attend the competition on October 25, 2014 and from October 30 to November 1, 2014 is \$4,157.40.

It is recommended that in accordance with Board Policy AGAB – Recognition for Special Accomplishments, fifteen students and four teachers receive \$218.81 each (total \$4,157.40) to support their attendance at the Robotics Competition in Fargo, ND on October 25, 2014 and from October 30 to November 1, 2014.

Recommendation:

That in accordance with Policy AGAB – Recognition for Special Accomplishments, authority be given for fifteen students and four teachers from Sisler High School receive \$218.81 each (total \$4,157.40) to support their attendance at the Robotics Competition in Fargo, ND on October 25, 2014 and from October 30 to November 1, 2014.

2. Recognition for Special Accomplishments

Four grade 12 students of the Digital Voice Program at Sisler High School, Stephanie Zabar, Jennifer Pazdor, Simarjeet Gill and Samantha-Maria Figueroa have been invited to the Media Literacy Week Conference 2014 held at the Facebook headquarters in Toronto, Ontario on November 3, 2014, in recognition of their presentation, *Save Our Minds project* (www.saveourminds.org), to the Canadian Alliance on Mental Health.

Four students and two teachers (1 female), will travel to Toronto, ON from November 2 to November 3, 2014. Airfare and hotel accommodations for 2 nights for the students will be covered by Canada's Centre for Digital and Media Literacy. The students are responsible to provide their own meals. The cost for meals for each student is \$150 each (total \$600.00). The cost for accommodations, airfare and meals for the two teachers is \$1,899.00.

It is recommended that in accordance with Board policy AGAB – Recognition for Special Accomplishments, four students from Sisler High School receive funding in the amount of \$150 each (total \$600) to support their attendance at the Media Literacy Week Conference in Toronto on November 2-3, 2014 and that two teachers receive funding in the amount of \$949.50 each (total \$1,899.00) to chaperone the students.

Recommendation:

That in accordance with Policy AGAB – Recognition for Special Accomplishments, authority be given for four students from Sisler High School receive funding in the amount of \$150 each (total \$600) to support their attendance at the Media Literacy Week Conference in Toronto, Ontario on November 2-3, 2014 and that two teachers receive funding in the amount of \$949.50 each (total \$1,899.00) to chaperone the students.

3. Laura Secord School – Gym Addition and Ancillary Space Consultant Appointment

In a letter dated May 28, 2014, the Division received approval from the Public Schools Finance Board (PSFB) to proceed with the Laura Secord School gymnasium addition project and that the Division is to work with the PSFB to select a consultant.

On May 28, 2014, The Public Schools Finance Board and the Division jointly issued a request for proposal documents for architectural services for the Laura Secord School gym addition and ancillary space project. Three architectural firms were invited to submit proposals, three architects responded. A consultant selection committee consisting of a parent representative, the Principal, District Superintendent, Director of Buildings, and Public Schools Finance Board Architects reviewed the proposals.

The consultant selection committee recommends that the firm of LM Architectural Group be approved as the architects for the Laura Secord School gym addition and ancillary space project.

Recommendation:

That, subject to Public Schools Finance Board approval, the proper officers of the Division be authorized to enter into a contract with LM Architectural Group to provide architectural services for the gym addition and ancillary space project at Laura Secord School.

4. Kelvin High School – Gymnasium and Ancillary Space Addition Consultant Appointment

In a letter dated May 28, 2014, the Division received approval from the Public Schools Finance Board (PSFB) to proceed with the Kelvin High School gymnasium addition project and that the Division is to work with the PSFB to select a consultant.

On August 15, 2014, The Public Schools Finance Board and the Division jointly issued a request for proposal documents for architectural services for the Kelvin High School gymnasium and ancillary space addition project. Three architectural firms were invited to submit proposals, three architects responded. A consultant selection committee consisting of a parent representative, the Principal, Vice-Principals, District Superintendent, Director of Buildings, Engineering Manager and Public Schools Finance Board Architects reviewed the proposals.

The consultant selection committee recommends that the firm of David Penner Architect + H5 Architecture be approved as the architects for the Kelvin High School gymnasium and ancillary space addition project.

Recommendation:

That, subject to Public Schools Finance Board approval, the proper officers of the Division be authorized to enter into a contract with David Penner Architect + H5 Architecture to provide architectural services for the gymnasium and ancillary space addition project at Kelvin High School.

Respectfully submitted,

P.E. CLARKE
Chief Superintendent

POLICY/PROGRAM COMMITTEE REPORT NO. 5-2014

To the Chair and Members
Winnipeg Public School Board

September 22, 2014

Your Policy/Program Committee reports as follows:

1. Code of Conduct

At a meeting held June 16, 2014, your Committee received a draft of the Code of Conduct to be distributed to schools that is consistent and in compliance with the Provincial Code of Conduct and legislation. At the same meeting, your Committee recommended minor changes to the proposed draft to reflect process and appropriate language and that the Code of Conduct be reviewed at the next meeting.

Your Committee discussed liability concerns where children might remain on school grounds upon dismissal. (The Public Schools Act – Section 86 identifies exemption for liability before or after school hours or during recess on school premises, on field trips or excursions or on school buses.) Your Committee was informed that the intent is not to discourage students from remaining on school grounds after school hours and weekends, it is to ensure that younger students return home upon dismissal to report their whereabouts to parents in the event there is a misunderstanding that their child is still at school under staff supervision. This practice is consistent with all school divisions.

It is important to note that the Division has many Joint Use Agreements with the City of Winnipeg to allow the community to access schools/grounds after school hours. These discussions are ongoing with the City of Winnipeg to facilitate schools/grounds being accessible and available to members of the community.

It is recommended that for safety reasons, children will understand that the playground is not supervised after dismissal unless students are involved in supervised extra-curricular activities. For safety reasons, children must leave the school grounds promptly upon dismissal. Your Committee suggested that parents be informed that upon dismissal, the children are unsupervised by school staff.

Your Committee also recommended that an appeal process be available for suspensions by teachers. The Code of Conduct was also revised to identify that inappropriate conduct includes hand signals and gestures, gang insignia and smoking on school property.

Your Committee agreed to distribute the Code of Conduct to schools for review and implementation.

Recommendation:

That the Code of Conduct be approved and distributed to schools for review and implementation.

2. Appropriate Use of Communication Devices and On-Line Information Resources (Policy JFCBA)

At a meeting held June 16, 2014, your Committee received a draft of Policy JFCBA – Appropriate Use of Communication Devices and On-Line Information Resources which has been revised to be in compliance with legislation. At the same meeting, your Committee recommended that the policy be revised to include and recognize that cyberbullying by social media, text messaging, websites, or email is a form of bullying.

Your Committee recommended further changes to indicate that Bullying can also occur different languages and symbolic gesturing.

Your Committee agreed to approve the revisions to Policy JFCBA – Appropriate Use of Communication Devices and On-Line Information Resources.

Recommendation:

That the revised Policy JFCBA – Appropriate Use of Communication Devices and On-Line Information Resources be approved.

Respectfully submitted,

RITA HILDAHL
Committee Chair

In Attendance:

Trustees: R. Hildahl, D. Bautista, C. Collins, M. Wasyliv, M. Babinsky, J. Sneesby, K. Barr

Administration: P. Clarke, R. Appelmans, F. Mota, K. Seiler, C. Caetano-Gomes, R. Chartrand, E. Barnaby, B. Lapointe, H. Tessier

Regrets: A. Ramos

PENSION COMMITTEE REPORT NO. 5-2014

To the Chair and Members
Winnipeg Public School Board

September 25, 2014

Your Pension Committee reports and recommends as follows:

1. Pension Fund Actuarial Valuation Report as at December 31, 2013

Your Committee has given consideration to the Actuarial Valuation Report on the Pension Fund for Employees (Other than Teachers) as at December 31, 2013 as presented by the Actuaries.

The purpose of this report is to determine the financial position and the funding requirements of the plan as of the valuation date. The analysis of results for the going concern valuation show positive balances. The solvency results will necessitate a valuation for the year ending December 31, 2014. The Plan is exempt from solvency funding requirements.

Your Committee will consider measures which may be required to sustain the Pension Fund's positive results from the going concern valuation.

Recommendation:

That the Actuarial Valuation Report be received and filed with the Manitoba Pension Commission.

2. Pension Plan Sustainability Working Group

At a previous meeting your Committee discussed Terms of Reference for Pension Plan Sustainability Working Group which its purpose is to discuss ideas for improving the sustainability of the Division's Defined Benefit Pension Plan, to discuss viable options to be considered by the Pension Fund Committee and the Board of Trustees for improving the sustainability of the Pension Plan and to deal with other matters referred to the Working Group by the Pension Fund Committee.

Recommendation:

That the Terms of Reference for the Pension Plan Sustainability Working Group be approved.

3. Pension By-Law No. 1017 Schedule A

Your Committee was advised that the Pension By-Law No. 1017 Schedule A – Pension Plan for Officers and Employees (Other Than Teachers) of the Winnipeg School Division is currently being reviewed by the administration in collaboration with the actuaries. Your Committee was informed that further information will be provided at the next Pension Meeting.

4. Pension Plan Membership, Pensioners and Disability Recipients

Your Committee gave consideration to a report dated September 25, 2014 regarding the pension plan membership and disability recipients. Your Committee received the report on Pension Membership and Disability Recipients as information.

5. Disability Income Plan

Your Committee gave consideration to applications for disability income benefits on behalf of four members of the Plan. Disability benefits were approved for three members and termination for one member in accordance with the conditions of the Plan.

CATHY COLLINS
Chair

In Attendance:

Trustees:	C. Collins, M. Babinsky
Representatives	L. Randa, L. Tome, R. Premack, S. Dhaliwal
Observers:	D. Bronk, P. Harold
Administration:	R. Appelmans, A. Schalk, T. Bobby, K. Stuart
Actuary:	B. Ellement, D. Ellement
Regrets:	D. Bautista, J. Sneesby, B. Morrison